



REQUEST FOR QUOTATION

For Small Value Procurement under Sec. 52.1 and Sec. 53.9 and Shopping under Sec. 52.1 (b) of the Revised IRR of R.A. 9184 Series of 2025

Quotation No: QN02-2025-05-0001
PR Number: 2025-04-0448
Date: MAY 5, 2025

The Cagayan State University - Carig Campus is pleased to invite you to quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by you, or by your authorized representative **not later than three (3) days** to the BAC Secretariat Office, located at the side of the Red Eagle Gymnasium, CSU Carig Campus or email to bacsecretariat@csucarig.edu.ph.

CONDITIONS:

- 1 Quotation is **INCLUSIVE OF DELIVERY COST, TAX, AND INFLATION RATE.**
- 2 Delivery must NOT be more than **fourteen (14) calendar days** upon receipt of Notice of Award/Purchase Order/ Job Order.
- 3 Price validity shall be for a period of **sixty (60) calendar days.**
- 4 Warranty shall be for a period of **one (1) year** from acceptance of the procuring entity, if applicable.
- 5 **BRANDS and SPECIFICATIONS** of the product offered must be indicated in this Request for Quotation.

MAC GIOVANNI LAGUNDI
 BAC Chairperson

Dear Sir/Ma'am:

After having carefully read and accepted your conditions as listed above, I/We quote you on the item at the following prices, to wit:

ITEM #	PARTICULARS / GENERAL DESCRIPTION	SPECIFICATIONS	BRAND OFFERED, if applicable	QTY.	UNIT	UNIT PRICE	TOTAL
1	PICTURE FRAMES	GLASS TO GLASS CLASSIC WOODEN BLACK FRAME 1 INCH THICK 8R		2400	PCS		
TOTAL AMOUNT:							

Purpose:

Canvassed as: per item per lot

I hereby bind myself and certify to comply with the above Technical Specifications and Schedule of Requirements.

Name of Business: _____
 Name of Authorized Representative: _____
 Signature: _____
 Contact No.: _____
 Email Address: _____
 TIN (please indicate if VAT or Non-VAT): _____
 PhilGEPS Registration: _____

DOCUMENTARY REQUIREMENTS:

- Copy of PhilGEPS Registration Certificate; OR Class A Documents (a) DTI/SEC/CDA Registration Certificate; b) BIR Registration; c) Tax Clearance);
- Copy of Updated Mayor's/Business Permit;
- Omnibus Sworn Statement (for ABC above Php 50,000.00) (see attached Annex A)

 Name & Signature of Canvasser