

# CAGAYAN STATE UNIVERSITY – CARIG CAMPUS

Carig Sur, Tuguegarao City, Cagayan

## Bids and Awards Committee

Tel. No. (078) 396 0569 loc. 018

Email Address: [bacsecretariat@csucarig.edu.ph](mailto:bacsecretariat@csucarig.edu.ph)

Website: [www.csucarig.edu.ph](http://www.csucarig.edu.ph)



## REQUEST FOR QUOTATION

For **Small Value Procurement** under **Sec. 52.1 and Sec. 53.9** and **Shopping** under **Sec. 52.1 (b)** of the Revised IRR of R.A. 9184  
Series of 2025

Quotation No: QN03-2025-04-0062

PR Number: 2025-04-0418

Date: April 25, 2025

The **Cagayan State University - Carig Campus** is pleased to invite you to quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by you, or by your authorized representative **not later than three (3) days** to the BAC Secretariat Office, located at the side of the Red Eagle Gymnasium, CSU Carig Campus or email to [bacsecretariat@csucarig.edu.ph](mailto:bacsecretariat@csucarig.edu.ph).

### CONDITIONS:

- 1 Quotation is **INCLUSIVE OF DELIVERY COST, TAX, AND INFLATION RATE.**
- 2 Delivery must NOT be more than **seven (7) calendar days** upon receipt of Notice of Award/Purchase Order/ Job Order.
- 3 Price validity shall be for a period of **sixty (60) calendar days.**
- 4 Warranty shall be for a period of **one (1) year** from acceptance of the procuring entity, *if applicable.*
- 5 **BRANDS and SPECIFICATIONS** of the product offered must be indicated in this Request for Quotation.

**ENGR. EMER T. QUEZON, PH.D., M.ASCE**  
BAC Chairperson for Infrastructure and Special Project Services

Dear Sir/Ma'am;

After having carefully read and accepted your conditions as listed above, I/We quote you on the item at the following prices, to wit:

ITEM #	PARTICULARS/ GENERAL DESCRIPTION	SPECIFICATIONS	BRAND OFFERED, if applicable	QTY.	UNIT	UNIT PRICE	TOTAL
<b>I. CONCRETE WORKS</b>							
1	CHB	4"		115	pcs		
2	Portland cement	40kg/bag		20	bags		
3	Screened Sand	Screened Sand		3	cu.m.		
4	RSB	10mm dia.		16	pcs		
5	Tie Wire	#16		4	kgs		
6	Gravel	3/4		2	cu.m.		
<b>II. PLASTERING WORKS</b>							
7	Portland cement	40kg/bag		5	bags		
8	Pure sand	Pure sand		1	cu.m.		
<b>III. MASONRY WORKS</b>							
9	Pvc laminated gypsum ceiling board	60cmx120cm x 3/8" thk (Orange skin design)		120	pcs		
10	Main Tee	12 ft		20	pcs		
11	Wall angle	10ft		14	pcs		
12	Cross Tee	4ft		95	pcs		
13	Cross Tee	2ft		95	pcs		
14	Full Threaded rod hanger	1/4"		15	pcs		
15	Nut and washer	1/4"		15	pcs		
16	Twisted Hanger (for t-runners)	1/4"		15	pcs		
17	Blind Rivet	5/32"-3/16" (500pcs,box)		2	box		
18	Concrete nail	3"		2	kgs		

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19	Concrete nail	1"		2	kgs		
20	Fiber Cement board	1/4" thk		4	pcs		
21	Metal furring	Metal furring		15	pcs		
22	Carrying Channel	Carrying Channel		5	pcs		
23	Wall Angle	Wall Angle		8	pcs		
24	W-clip	W-clip		24	pcs		
25	Metal Drill bit	5/32"		1	pcs		
26	Masonry Drill bit	1/8"		1	pcs		
<b>IV. CARPENTRY WORKS</b>							
27	Wall Cladding	185x20x2400mm (Light brown color or its equivalent, verify)		25	pcs		
28	Blackscrew	2" (for wood)		200	pcs		
29	Wood glue	500g		2	pcs		
30	Good lumber	2"x2"		60	pcs		
31	Marine Plywood	1/4" thk		15	pcs		
32	CWN	4"		4	kgs		
33	CWN	3"		4	kgs		
34	Concrete Nail	4"		2	kgs		
<b>V. PAINTING WORKS</b>							
35	Masonry neutralizer	B-44		1	ltr		
36	Primer	Flat latex B-701		4	gal		
37	Masonry Putty	B-7311		4	gal		
38	Topcoat	Semi-gloss latex white B-715		8	gal		
39	Sanding Sealer	Sanding Sealer		4	gal		
40	Oil Wood stain	Walnut, full tone		2	gal		
41	Thinner	Thinner		1	gal		
42	Topcoat	clear gloss lacquer		8	gal		
43	Sand Paper	# 420		10	pcs		
44	Sand Paper	# 240		10	pcs		
45	Sand Paper	# 180		10	pcs		
46	Masking Tape	1", 25m/roll		2	roll		
47	Paint Brush	2"		2	pcs		
48	Paint Brush	4"		2	pcs		
49	Roller Brush with Handle	7"		2	set		
<b>VI. PLUMBING WORKS</b>							
50	Water Closet POB-13529 DAVIAN 1PC W/ SUPPLY PIPE, TF,SC & OT-33039-2	Water Closet POB-13529 DAVIAN 1PC W/ SUPPLY PIPE, TF,SC & OT-33039-2		1	set		

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51	2-pc Bathroom cabinet with lavatory	2-pc Bathroom cabinet with lavatory		1	set		
52	Single Bowl Stainless Steel Kitchen Sink with Drain Board	Single Bowl Stainless Steel Kitchen Sink with Drain Board		1	set		
53	Single- Lever Basin Mixer 1/2" Faucet	Single- Lever Basin Mixer 1/2" Faucet		1	set		
54	Kitchen Sink Faucet, Single Lever, Single Spout	Kitchen Sink Faucet, Single Lever, Single Spout		1	set		
55	Stainless Steel Floor Drain	Stainless Steel Floor Drain		1	set		
56	Tile Grout	2kg/bag, White		2	bags		
57	Sanitary PVC Pipe, Orange	2" dia. x 10 ft.		3	pcs		
58	PVC P- Trap with O-ring	2" dia.		2	pcs		
59	PVC Sanitary Elbow	2" dia. 45 deg.		4	pcs		
60	PVC Sanitary Elbow	2" dia. 90 deg.		4	pcs		
61	Sanitary PVC Pipe, Orange	4" dia. x 10 ft.		4	pcs		
62	PVC Sanitary Wye	4 x 2		2	pcs		
63	PVC Sanitary Elbow	4" dia. 45 deg.		4	pcs		
64	PVC Sanitary Elbow	4" dia. 90 deg.		4	pcs		
65	PVC Clean - Out Adapter with O-ring	4"		2	pcs		
66	Hack Saw Blade	Hack Saw Blade		5	pcs		
67	PVC Solvent Cement	400 cc/can		4	can		
68	Teflon Tape	15m/roll		20	roll		
<b>VII. PLUMBING WORKS</b>							
69	Semi-gloss ceramic tiles	60cmx120cm (verify color and design)		6	pcs		
70	Semi-gloss ceramic wall tiles	60cmx60cm (verify color and design)		48	pcs		
71	non-skid ceramic floor tiles	60cmx60cm (verify color and design)		16	pcs		
72	Portland Cement	40kg/bag		8	bags		
73	Tile Adhesive	25kg/bag		15	bags		
74	Tile Grout(White)	2kg/bag		5	bags		
75	Diamond Cutting Disc	4"		4	pcs		
<b>VIII. SEPTIC TANK WORKS</b>							
76	CHB	6"		248	pcs		
77	Portland Cement	40kg/bag		12	bags		
78	Screened Sand	Screened Sand		6	cu.m.		
79	RSB	10mm dia.		34	pcs		
80	Tie Wire	#16		7	kgs		
81	Pure Sand	Pure Sand		3	cu.m.		
82	Sanitary uPVC Pipe, Orange	4" dia. x 10 ft.		3	pcs		
83	uPVC Sanitary Wye	4 x 4		4	pcs		

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84	Hack Saw Blade	Hack Saw Blade		8	pcs		
85	PVC Solvent Cement	400 cc/can		1	can		
86	Teflon Tape	15m/roll		10	roll		
<b>IX. ELECTRICAL WORKS</b>							
87	louver type with 3x18W LED Bulb, daylight, recessed type	600mmx600mm		12	set		
88	Vertical Downlight with full frosted glass, recessed type, round, 155mm dia, cool white	15W		3	set		
89	Switch with LED set wide series 10A/250V	1 Gang		2	set		
90	Switch with LED set wide series 10A/250V	2 Gang		1	set		
91	Switch with LED set wide series 10A/250V	3 Gang		2	set		
92	Duplex Convenience Outlet	with Ground 16A/250V		11	set		
93	Junction Box	Octagonal with cover - PVC		15	pcs		
94	Utility Box with cover - PVC	Utility Box with cover - PVC		16	pcs		
95	Vinyl Electrical Tape	16m/roll		3	roll		
96	PVC Solvent	100ml		1	can		
97	20mmØ uPVC Pipe Schedule 40, Thick Wall	20mmØ uPVC Pipe Schedule 40, Thick Wall		10	pcs		
98	20mmØ uPVC Long Elbow Schedule 40, Thick Wall	20mmØ uPVC Long Elbow Schedule 40, Thick Wall		20	pcs		
99	Locknuts and bushing	for 20mmØ PVC		46	set		
100	2.0mm <sup>2</sup> THHN/THWN copper stranded	600V, Green, Lead Free		1	box		
101	3.5mm <sup>2</sup> THHN/THWN copper stranded	600V, Black, Lead Free		1	box		
102	3.5mm <sup>2</sup> THHN/THWN copper stranded	600V, Red, Lead Free		1	box		
						<b>TOTAL AMOUNT:</b>	

Purpose: For renovation of research office at Admin Building

Canvassed as:  per item  per lot**I hereby bind myself and certify to comply with the above Technical Specifications and Schedule of Requirements.**

Name of Business: \_\_\_\_\_  
 Name of Authorized Representative: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 TIN (please indicate if VAT or Non-VAT): \_\_\_\_\_  
 PhilGEPS Registration: \_\_\_\_\_

**DOCUMENTARY REQUIREMENTS:**

- Copy of PhilGEPS Registration Certificate; OR Class A Documents (a) DTI/SEC/CDA Registration Certificate; b) BIR Registration; c) Tax Clearance);
- Copy of Updated Mayor's/Business Permit;
- Omnibus Sworn Statement (for ABC above Php 50,000.00) (see attached Annex A)

Name &amp; Signature of Canvasser

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Annex A

**Omnibus Sworn Statement (Revised)**

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

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*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*